



HRIT UNIVERSITY

Established under the provision of the Uttar Pradesh Private University Act 2019
Governed by Harish Chandra Ramkali Charitable Trust Ghaziabad
(ISO 9001:2008 & ISO 14001:2004 Certified)

Constitution of Board of Studies

Faculty of Humanities and Social Sciences

Department of English

S.No.	Name	Designation	Authority	Email	Phone Number
1	Dr. M.K. Jain	Dean	Chairman	mkjainjune11@yahoo.com	9045234668
2	Ms. Khyati Bhardwaj	Assistant Professor	Member	khyatibhardwaj0009@gmail.com	9891833680
3	Dr. Kawaljeet Kaur	Associate Professor	Member	kawal81@yahoo.com	9971561085
4	Dr. R.P. Singh	Professor	Academic Expert	rpsingh.lu@gmail.com	9415159137
5	Dr. Babita Tyagi	Professor	Academic Expert	Btbt6507@gmail.com	9211333444
6	NA		Industry Expert		
7	NA		Allumni		
8	NA		Allumni		
9	Ms. Khushi Tyagi		Student Representative	KHUSHITYAGI1206@GMAIL.COM	7838922922

Handwritten signatures and initials on the right side of the table, including 'Khyati', 'Singh', and 'Babita'.

Handwritten signature 'Khushi' at the bottom right of the table.



HRIT UNIVERSITY, GHAZIABAD

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Notice Date: 12th June, 2025

Date of Meeting: 24th June, 2025

Venue of Meeting: Dean Office, Faculty of Humanities & Social Sciences

Time: 11:00AM

A meeting of Board of Studies will be held to discuss the following agenda items:

AGENDA

1. Agenda Item No. 1: To confirm the minutes of the Board of Studies meeting held on **August 1, 2024.**
2. Agenda Item No. 2: To review **M.A in English** as PG Programme.
3. Agenda Item No. 3: To review the syllabus of UG programmes, **B.A., B.Tech, Diploma (Engineering), BBA & BCA.**
4. Agenda Item No. 4: To review **Value Added Course** in the programme of **UG & PG** for the session 2025-26.
5. Agenda Item No. 5: To propose the name of the additional **external expert of BOS** for the department.
6. Any other agenda with the permission of the chair.

You are requested to make it convenient to attend the same.

Babita
Khushi



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Minutes of Meeting

Notice Date: 12th June, 2025

Date of Meeting: 24th June, 2025

Venue of Meeting: Dean Office, Faculty of Humanities & Social Sciences

Time: 11:00AM

Meetings of Board of Studies were held to discuss the aforesaid agenda and following resolution were passed.

Following members attended the meeting:

1. **Dr. M.K. Jain** (Dean), Chairman
2. **Ms. Khyati Bhardwaj** (Member)
3. **Dr. Kawaljeet Kaur** (Member)
4. **Dr. R.P. Singh** (External Expert)
5. **Dr. Babita Tyagi** (External Expert)

At the onset, the Chairman BOS welcomed all the members and thanked external experts for sparing their valuable time. The items were taken up as per agenda.

1. Agenda Item No. 1: To confirm the minutes of the Board of Studies meeting held on **August 1, 2024.**

Resolution: The Board confirmed the minutes.

2. Agenda Item No. 2: To review **M.A in English** as PG programme.

Resolution: No change is approved and recommended to Faculty Board.

3. Agenda Item No. 3: To review syllabus of UG program **B.A., B.Tech, Diploma (Engineering), BBA, and BCA.**

Resolution: No change is approved and recommended to faculty board.

4. Agenda Item No. 4: To review **Value Added Course** in the programmes of **UG and PG** for the session.

Resolution: Following VAC courses unanimously approved and recommended to Faculty Board.

B.A Students

1) **Personality Development**

2) **Value Education**

5. Agenda Item No. 5: To propose the name of the external expert of BOS for the department.

Resolution: The following members proposed for the approval of the additional external expert of BOS for the department.

1. Prof. Dr. Bindu Karanwal, Associate Professor, Shambhu Dayal P.G. College, Ghaziabad.

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Khushi

Action Taken Report

The meeting of the BOS was held on **June 24th, 2025** in the presence of external and internal members. Following agendas are discussed in the meeting and the actions taken of the agendas are given below.

Agenda Item	Decision/Recommendation	Action Taken
Agenda Item No. 1: To confirm the Minutes of the Board of Studies meeting held on August 1, 2024 .	Confirmed	
Agenda Item No. 2 To review PG Program, M.A. in English.	The committee reviewed PG Courses and no change is approved.	
Agenda Item No. 3. To review the syllabus of UG program B.A., B.Tech, Diploma (Engineering), BBA, and BCA.	No change in the syllabus is approved.	
Agenda Item No. 4: To review Value Added Course in the programmes of UG and PG for the session.	The committee proposed Value Added Courses in the programmes of UG and PG for the session	
Agenda Item No. 5: To propose the name of the additional external expert of BOS for the department.	Unanimously approved.	

[Signature]

[Signature]

Babita Khushi