



HRIT UNIVERSITY

Established under the provision of the Uttar Pradesh Private University Act 2019
Governed by Harish Chandra Ramkali Charitable Trust Ghaziabad
(ISO 9001:2008 & ISO 14001:2004 Certified)

Constitution of Board of Studies

Faculty of Basic Sciences

Department of Chemistry

S.No.	Name	Designation	Authority	Email	Phone Number
1	Dr. Anil Kumar	Dean	Chairman	aniltyagi823@gmail.com	9412622055 ✓
2	Dr. Navneet Sharma	Professor	Member	shrm.nvnt@gmail.com	8279343313 NS
3	Dr. Anamika Singh	Asso. Professor	Member	anamikasingh1986anu@gmail.com	8765363577 ✓
4	Dr. Manoj Agarwal	Professor	Academic Expert	manojknmec@gmail.com	9557889321 ✓
5	Dr. Virendra Pratap singh	Professor	Academic Expert	vpsingh2618@gmail.com	7906853373 ✓
6	Dr. G. B. Varshney		Industry Expert	varshney99@gmail.com	9212853527 ✓
7	NA		Allumni		
8	NA		Allumni		
9	Mr. Neeraj Prajapati		Student Representative	neerajp14@gmail.com	9650946420 ✓



HRIT UNIVERSITY, GHAZIABAD

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Notice Date: 12th June, 2025

Date of Meeting: 24th June, 2025

Venue of Meeting: Dean Office, Faculty of Basic Sciences

Time: 11:00 AM

A meeting of Board of Studies will be held to discuss the following agenda items:

AGENDA

1. Agenda Item No. 1: To confirm the minutes of the Board of Studies meeting held on August 1st, 2024.
2. Agenda Item No. 2: To review the courses **B.Tech, Diploma in Engineering, B. Sc. (PCM) and M.Sc. (Chemistry), B. Sc. (Honors) Chemistry.**
3. Agenda Item No. 3: To review the syllabus of UG and PG program, **B.Tech, Diploma in Engineering, B. Sc. (PCM) and M.Sc. (Chemistry), B. Sc. (Honors) Chemistry.**
4. Agenda Item No. 4: To discuss the setup of Labs for PG course.
5. Agenda Item No. 5: To discuss purchasing essential chemicals and reagents for academic session 2025-26.
6. Agenda Item No. 6: To propose the name of the additional external expert of BOS for the department.
7. Any other agenda with the permission of the chair.

You are requested to make it convenient to attend the same.

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V.P. Singh
G.B. Vashney
Neeraj



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Minutes of Meeting

Notice Date: 12th June, 2025

Date of Meeting: 24th June, 2025

Venue of Meeting: Dean Office, Faculty of Basic Sciences

Time: 11:00 AM

Meetings of Board of Studies were held to discuss the aforesaid agenda and following resolution were passed.

Following members attended the meeting:

1. **Dr. Anil Kumar** (Dean), Chairman
2. **Dr. Navneet Sharma**, Member
3. **Dr. Anamika Singh**, Member
4. **Dr. Manoj Agarwal**, Academic Expert
5. **Dr. Virendra Pratap Singh**, Academic Expert
6. **Dr. G. B. Varshney**, Industry Expert
7. **Mr. Neeraj Prajapati**, Student Representative

At the onset, the Chairman BOS welcomed all the members and thanked external experts for sparing their valuable time. The items were taken up as per agenda.

Agenda Item No.1: To confirm the minutes of the Board of Studies meeting held on August 1st, 2024.

Resolution: The Board confirmed the minutes.

Agenda Item No. 2: To review the courses **B.Tech, Diploma in Engineering, B. Sc. (PCM) and M.Sc. (Chemistry), B. Sc. (Honors) Chemistry.**

Resolution: No change approved by the Board.

Agenda Item No. 3: To review the syllabus of UG and PG program, **B.Tech, Diploma in**

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G.B. Varshney
Neeraj

Engineering, B. Sc. (PCM) and M.Sc. (Chemistry), B. Sc. (Honors) Chemistry.

Resolution: No revision is approved after discussion in Board meeting.

Agenda Item No. 4: To discuss the setup of Labs for PG course.

Resolution: Strongly recommended by Board on priority basis.

Agenda No. 5: To discuss purchasing essential chemicals and reagents for academic session 2025-26.

Resolution: Unanimously approved and recommended to Faculty Board.

Agenda No. 6: To propose the name of the additional external expert of BOS for the department.

Resolution: No additional member is recommended for the BOS.

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V.P. Singh

G.B. Vashney

Neeraj

Action Taken Report

The meeting of the BOS was held on 24 June, 2025 in the presence of external and internal members.

Following agendas are discussed in the meeting and the actions taken of the agendas are given below:

Agenda Item	Decision/Recommendation	Action Taken
Agenda Item No. 1: To confirm the minutes of the Board of Studies meeting held on August 1 st , 2024.	Confirmed	
Agenda Item No. 2: To review the courses B.Tech, Diploma in Engineering, B. Sc. (PCM) and M.Sc. (Chemistry), B. Sc. (Honors) Chemistry.	Discussed but no change made.	
Agenda Item No.3: To review the syllabus of UG and PG program, B.Tech, Diploma in Engineering, B. Sc. (PCM) and M.Sc. (Chemistry), B. Sc. (Honors) Chemistry.	No revision.	
Agenda Item No. 4: To discuss the setup of Labs for PG course.	Recommended on priority basis.	
Agenda Item No. 5: To discuss purchasing essential chemicals and reagents for academic session 2025-26.	The committee unanimously approved.	

Neeraj
ASWGL
V.P. Singh
G.B. Varshney
Neeraj